Creating Usernames and Passwords for the CRU Online Application
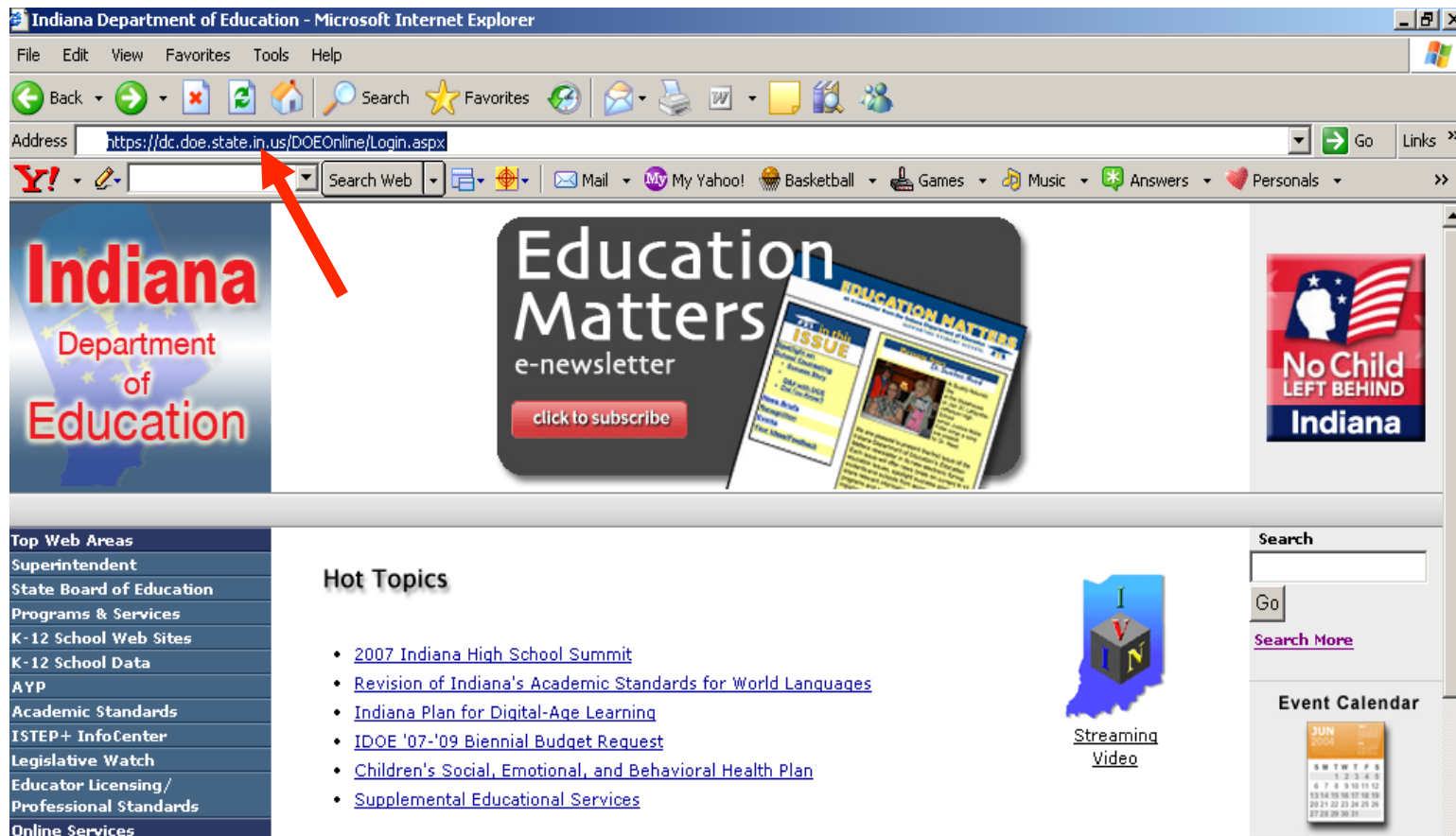
Instructions for Superintendents/Principals

Go to the CRU Online site by entering https://dc.doe.state.in.us/DOEOnline/Login.aspx **in the address bar at the top of the screen.**

Enter User ID and Password.
Then click "Login."

NOTE: Superintendents and principals may use the username and password issued in 2005-06. Administrators who cannot remember their username or password, or who do not have a username and password, should contact Phil Roth at proth@doe.state.in.us.

Click on "Administration."

Scroll to the right and click on "User Administration."

Enter School Corporation and Building Number
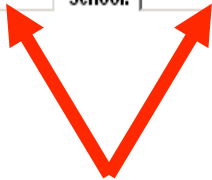
Select appropriate User Group.

Enter Username, First Name, Last Name, Email and Confirm Email.

NOTE: Username must be 6-10 characters containing only letters and numbers.

Enter Description of the application (e.g., CRU Teacher User – NCA Chair). NOTE: This is an optional entry for your information only.

When finished, click "Save."

NOTE: When you click "Save," the system automatically creates a password and emails the username and password to the email address provided.

Click "Logout."